

Town of Norfolk
Norfolk Town Board Meeting
February 13, 2025 **DRAFT**

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, February 13, 2025 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilwoman Jean Gang, Councilman Travis Villnave, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the 1/09/2025 Town Board Organizational Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

The minutes of the 1/22/2025 Special Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

SUPERVISOR'S UPDATE

➤ none

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

- OIC Colon noted that police officer candidate Kayleigh Sheldon has decided not to move forward with attending the police academy at this time and that he will request that she submit her letter of resignation from the Norfolk Police Department.

REPORTS *(continued)*

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

- Supervisor Pernice noted that Tim successfully completed all his required training 12/20/2024 and is certified for Jan 1 – Dec 31 2025.
- It was also noted that Tim has completed all the upgrades at the Raymondville Skate Shack.

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Villnave and Councilwoman Gang. All in Favor – Carried

- Completion/Payment of the 2025 Norfolk Town Tax Warrant was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor - Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Villnave and Councilwoman Gang. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon.
Not available.

EXECUTIVE SESSION

Decision to go into executive session to discuss the financial and credit history of a particular person or corporation was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

No action taken.

*Decision to grant Bobbie Phillips a revolving loan (details to be determined) was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor - Carried

ACTION ITEMS

*Resolution #3-2025 Budget Transfers as follows:

General A Fund

From:	Fund Balance	909.01	\$ 5,550.00
To:	Police & Constable PS	31201.01	\$ 4,800.00
To:	Police & Constable EQ	30102.01	\$ 750.00

was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

*Resolution #4-2025 Hold Harmless was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Resolution #5-2025 Bond Resolution for USDA Loan/Grant was approved with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor. Carried

*Legal Loan Services Agreement for USDA Loan/Grant referenced above (Resolution #5-2025) was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor. Carried

*Local Law #1-2025 Moratorium on all Energy Storage System Development Operation Within the Town was approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried.

*Local Law #2-2025 A Partial Exemption from Taxation to Persons Sixty-Five (65) Years of Age or Older was approved with a motion by Councilman Villnave and Councilwoman Gang. All in Favor - Carried

*Local Law #3-2025 Alternative Veterans Exemptions was approved with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried (with Supervisor Pernice abstaining)

*Local Law #4-2025 Volunteer Firefighter and Volunteer Ambulance Workers Real Property Tax Exemption was approved with a motion by Councilman Blair and Councilwoman Gang. All in Favor - Carried

*Re-Appointment of Vernon Wolfe to the Board of Assessment Review was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

ACTION ITEMS *(continued)*

*Contract with Norfolk-Norwood Minor Hockey for \$650.00 was approved with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

*Time Warner/Spectrum Adjustments to Tax Bills (for franchise fees paid to the Town of Norfolk) as follows:

Bill #44 \$63.48 and Bill #2616 \$1,151.35 for TOTAL of \$1,214.83 were approved with a motion by Deputy Supervisor Molnar and Councilwoman Gang. All in Favor. Carried

*Appointment of Theresa Dumas as Town Historian was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

*Decision to move forward with renegotiating the Cell Tower Lease was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

COUNCIL COMMENTS

Councilman Travis Villnave – brought up the need to get the 3 “Welcome to Norfolk” signs replaced. Preliminary designs were looked at. The Board decided to keep the “Tops in Towns” and Councilman Villnave will pursue getting updated designs and quote(s) to bring back to the board to be considered.

Councilwoman Jean Gang – noted that the rabies clinic will be May 13 6-7pm at the arena.

Councilman Martin Blair Sr. – noted that there are some poles that will need to have some repairs. Supervisor Pernice noted that we need to have pole numbers to move forward with any changes/repairs.

Councilman Eric Molnar – none

APPROVAL OF BILLS

The February Abstract of Vouchers in the amount of \$181,762.20 along with the following vouchers:

\$ 1,845.00	CST Group
\$ 5,900.00	Zirkle Consulting
\$ 524.35	Motorola Solutions

APPROVAL OF BILLS *(continued)*

\$ 89.25	Ethan Ryan
\$ 145.68	St Lawrence County Solid Waste
\$ 15.00	St Lawrence County Assessor's Association
\$ 286.00	Converse Lab, Inc.
\$ 2,140.94	RE Michel Company, LLC

were reviewed and approved for payment with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

PUBLIC COMMENTS

Bobbie Phillips noted the following:

- The Trivia Night Fundraiser held last Saturday at the Coach netted \$975. Anticipated total amount raised by the end of February for upgraded Christmas Decorations will be ~ \$3,375. There was discussion.
 - Decision to have the Town match whatever the total amount raised ends up being was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favored – Carried
- There is an Arbor Day grant available to pursue. There was discussion.
 - Decision to move forward with declaring a day for the Town of Norfolk Arbor Day Celebration and to provide whatever Bobbie needs to secure the grant was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Jean Gang
Councilman – Martin Blair Sr.

Dated: February 18, 2025

Jill M. Molnar – Norfolk Town Clerk